

## EMPLOYMENT APPLICATION

Application may be mailed or submitted directly to  
Ollie's Frozen Custard at the address below

OLLIE'S FROZEN CUSTARD OF SYCAMORE, INC.  
2290 OAKLAND DRIVE, SYCAMORE, ILLINOIS 60178  
815-758-8222

Ollie's Frozen Custard of Sycamore, Inc. is an equal opportunity employer. This application will NOT be used for limiting or excluding an applicant from consideration for employment on a basis prohibited by local, state or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

Please fill out ALL of the sections below:

### **Applicant Information**

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Application: \_\_\_\_\_

### **Employment Position**

Position(s) applying for: Frozen custard server/cashier (part time)

How did you hear about this position? \_\_\_\_\_

What days are you available to work? \_\_\_\_\_

What hours or shift are you available to work? \_\_\_\_\_

If needed, are you available to work overtime? \_\_\_\_\_

On what day can you start working if you are hired? \_\_\_\_\_

Do you have reliable transportation to and from work? \_\_\_\_\_

Hourly pay desired? \_\_\_\_\_

### **Personal Information**

Have you ever applied to or worked for Ollie's Frozen Custard of Sycamore, Inc. before? YES NO  
If yes, when? \_\_\_\_\_

Do you have and friends, relatives, or acquaintances working for Ollie's Frozen Custard of Sycamore, Inc.? YES NO If yes, state name and relationship: \_\_\_\_\_

Are you a U.S. Citizen or approved to work in the United States? YES NO  
What document can you provide of citizenship or legal status? \_\_\_\_\_

Will you consent to a mandatory controlled substance test? YES NO

Have you ever been convicted of a criminal offense (felony or misdemeanor)? YES NO  
If yes, please state the nature of the crime(s), when and where convicted and disposition of the case:

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**Job Skills/Qualifications**

Please list below the skills and qualifications you possess for the position for which you are applying:

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(Note: Ollie's Frozen Custard of Sycamore, Inc. complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions)

**Education and Training**

High School

Name	
Location (City, State)	
Year in School/Year Graduated	
Degree Earned	

College/University or Vocational School/Specialized Training

Name	
Location (City, State)	
Year in School/Year Graduated	
Degree Earned	

**Previous Employment**

**Employer Name:** \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Employer Address: \_\_\_\_\_  
City, State and Zip Code: \_\_\_\_\_  
Employer Telephone: \_\_\_\_\_  
Dates Employed: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
\_\_\_\_\_

**Previous Employment**

**Employer Name:** \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_  
Employer Address: \_\_\_\_\_  
City, State and Zip Code: \_\_\_\_\_  
Employer Telephone: \_\_\_\_\_  
Dates Employed: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
\_\_\_\_\_

**References**

Please provide 2 personal and professional reference(s) below:

<b>References (NON-RELATED)</b>	<b>Contact Information (address, email address and phone number)</b>
1.	
2.	

\_\_\_\_\_  
Printed signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date